



Maplewood Rock & Gem Club
mailing address: 8802 196th St. SW - Edmonds, WA 98026

Maplewood Rock and Gem Club Hall Rental Agreement for Non-Members

This agreement, dated _____ is made by

_____ (rentee) and Maplewood Rock and Gem Club (rentor).

The clubhouse is located at 8802 – 196th St SW, Edmonds, WA 98026. The rentee rents the clubhouse for the period of 8a.m.

on the date of _____ to no later than 9p.m. on the date of _____

Or for the specific hours of _____ to _____ on the date of _____.

For this use, the non-member rentee agrees to pay a \$350.00 rental fee per day and a \$250.00 damage/cleaning deposit. The \$250.00 damage /cleaning deposit, is to be paid when the rental agreement above is signed, dated and submitted to Maplewood Rock Club. The rental fee of \$350.00 is paid at the key exchange (date and time to be arranged by rental agent and rentee). At the end of the rental period, deposit will be returned in full if the clubhouse premises are left undamaged, clean and free of trash inside and out, and in the same condition as rented. Any damage or cleaning will be deducted from the deposit.

The rentee agrees to the following:

1. Renter is not responsible for lost or stolen articles, nor the damage or injuries to persons or property sustained by the rentee or their guests.

2. The rentee is responsible for any damage to the building or grounds. In the event of damage, all or part of the damage/cleaning deposit will be kept, and additional amounts charged in proportion to expenses paid for labor and materials to repair the damage. In the event of non-cleaning, inside or out, all or part of the damage/cleaning deposit will be kept in proportion to expenses paid for labor and materials for cleaning.

3. Decorations may be attached to the poles and affixed to the trim only with eye hooks provided. No decorations are to be placed on the walls. Do not use tape, thumbtacks, staples, nails or other fastening materials on the walls.

4. **ALCOHOL IS NOT PERMITTED ON THE PREMISES.**

5. **Noise:** During your event, if you can hear your music from the parking lot – it's too loud and you must turn it down. You will forfeit your \$250.00 deposit if the police respond to a complaint from the neighbors.

6. **All laws governing the City of Edmonds must be obeyed, including no sale or use of drugs or illegal substances.**

7. **The rights of the residents of the neighborhood will be honored:** Parking on the streets or blocking driveways is not permitted. Loud noises in the parking lot are not permitted. General noise must not annoy the neighbors and guests will enter and exit the parking lot in a quiet and safe manner. Your guests must park in the lot and not on the residential street.

8. The facility must be cleaned at the end of the event:

- 8.1. All chairs/tables are washed/cleaned and stacked. Counters are to be wiped clean.
- 8.2. The floors are swept/vacuumed (and wet mopped if there are spills/sticky areas).
- 8.3. All trash is picked up and disposed of by the rentee (you take it with you). It is OK to leave bathroom trash in the bathroom cans. Any garbage/trash/litter left onsite will forfeit your cleaning fee.
- 8.4. Debris in the parking lot (cigarette butts, balloons, litter, etc) is picked up.
- 8.5. Before final exit, the coffeemaker water will be shut off, the oven turned off, the lights will be turned off, the thermostat reset to 55 degrees, the front doors locked with both locks, the key left in the magnetic pocket on the fridge front, and you exit via the north exit, making sure to secure the door.

Cancellation: More than 30 days notice – full refund. Between 30 days and 10 days notice – 50% refund. A week or less notice: no refund will be given.

Rental Agent, Maplewood Rock and Gem Club

phone

date

Rentee – Responsible Person address

phone

date

Rentee – Responsible Agency address

phone

date

Deposit: check # _____ cash _____ Rental: check# _____ cash _____ Deposit return amount _____ y/n

Maplewood Rock and Gem Club Rental Contact Information:
email: rentals@maplewoodrockclub.com